



**Job Description:** Midday supervisor

**Salary:** Surrey 3

**Responsible to:** Head of Care

*Limpfield Grange School is committed to safeguarding and promoting the welfare of children.*

### **Principal Accountabilities:**

Under the direction and supervision of the Head of Care:

- To organise deliver and supervise daily lunchtime recreational activities for small groups of students.
- To deal with any first aid as necessary
- To report to the Head of Care or Deputy Head of Care any accidents and any other matter which needs to be brought to their attention.
- To maintain confidentiality inside and outside the workplace.
- To ensure that all students are safe, and follow the school's safeguarding procedures and policy at all times.
- To undertake any other duties within the school day as requested by the Headteacher in line with the requirements of the school.

### **Pastoral & Community:**

- To communicate to students the values, standards and expectations of the school.
- To contribute to the life of the community according to individual talents and skills, including a willingness to undertake the organisation of extra-curricular activities.
- To undertake regular training, including regular training relating to Autism.
- To undertake other such duties as may be reasonably required.

Sarah Wild  
Headteacher  
July 2014