



Charging and Remissions Policy

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Governor's Committee Responsibility:

Resources

Date Approved:

November 2015

Review Period:

3 yearly

Next Review Date:

Autumn Term 2018

Autism Statement

We at Limpsfield Grange School aim to develop practices and policies that promote and sustain the wellbeing of children and young people with Autism.

We aim to offer training and support for staff parents and other stakeholders to enable them to best meet the needs of children and young people with Autism.

We aim to establish a consistent approach across all areas of our school community that enables all students with Autism to learn and make progress.

We aim to ensure that our communication with all stakeholders is clear and appropriate.

We aim to ensure that our physical environment is responsive to the needs of children and young people with Autism, and that we take account of the sensory needs of individuals.

We aim to provide a range of experiences that enable interaction; promote social inclusion and independence; and support learners with Autism to reflect on their experiences.

We aim to empower our learners to understand their Autism and celebrate their difference.

We aim to provide on-going high quality staff development for all members of staff at Limpsfield Grange.

We aim to develop and sustain a multi-disciplinary approach where professionals plan and work together to meet the needs of learners with Autism.

Limpsfield Grange School Charging and Remissions Policy

Statement of Policy

Limpsfield Grange School aims to value each student as an individual and enable them to achieve their full potential through a wide variety of opportunities and experiences. This document sets out the school's policy for charging for the provision of this wide variety of opportunities and experiences. Whilst the intention is to apply the policy equally in order to promote fairness, every effort will be made to ensure that no child is prevented from participating because of financial circumstances.

Day Trips

Charges levied for day trips will represent the actual cost of providing the trip. No profit will be made.

Where the trip occurs during the school day, parents will be asked for a voluntary contribution to cover the cost of their child's participation.

Every effort will be made to ensure that the voluntary contributions are made but, if insufficient funding is received, the school reserves the right to cancel the trip.

Once a trip has been paid for, there will be no reimbursement for absentees on the day.

Where a student may be prevented from participating in an outing because of financial hardship, consideration should be given to reducing the voluntary contribution expected. Any shortfall could be met from the school fund in line with the school's Hardship Policy.

Where sponsorship or donations have been received towards the cost of the trips, it is for the school to decide how to use them. Contributions may be offset against the cost of the trip as a whole or used to reduce or remit the charge for individual students who would be unable to participate because of financial hardship.

Students will be treated equally regardless of the amount of voluntary contribution made by their parents.

Experiences offered in school

Each phase is responsible for providing enhanced learning experiences within school.

The cost of providing these experiences is to be met by a voluntary contribution sought from parents of students within the phase who will benefit. The school will subsidise where possible from the delegated budget or the school fund.

It is not expected that there will be any profit made.

Where voluntary contributions are sought, the school reserves the right to cancel if insufficient funding is received.

No child is to be prevented from participating because a voluntary contribution has not been received but parents will be encouraged to pay.

Once a voluntary contribution has been made, there will be no reimbursement for absentees on the day.

Students will be treated equally regardless of the amount of voluntary contribution made by their parents.

Residential Activities

Parents are asked to provide pocket money to support residential activities provided in the care setting outside of the school day.

Students whose parents do not provide pocket money will be unable to take part in the activities; these will not be supported by either the delegated budget or the school fund.

Off- site Residential Trips

Charges levied for residential trips will represent the actual cost of providing the trip. It is not expected that there will be any profit made.

An initial deposit is usually requested for such residential trips with the remaining cost paid in instalments. This initial deposit is non-refundable should a child subsequently not participate in a trip. A request for the refund of any further payment must be made in writing by the parent and, if the cancellation is due to illness, a medical certificate may be required.

Where sponsorship or donations have been received towards the cost of the trips, it is for the school to decide how to use them. Contributions may be offset against the cost of the trips as a whole or used to reduce or remit the charge for individual students who would be unable to participate because of financial hardship.

Students will be treated equally regardless of the payment made by their parents.

Breakages and damage

Where a student's behaviour results in damage to school property, or equipment, parents may be asked to pay for the necessary repair or replacement. Each incident will be dealt with on its own merit and at the schools discretion.

Review

The Governing body of Limpsfield Grange School adopted this policy on _____

It will be reviewed on _____

Signed _____

Dated _____